

## RECORD OF PROCEEDINGS

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### RECORD OF PROCEEDINGS MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SOUTH METRO WISE AUTHORITY

**HELD:** Wednesday, the 15<sup>th</sup> day of January 2025, in person at 116 Inverness Drive or via Zoom.

#### **ATTENDANCE:**

A regular meeting of the Board of Directors of the South Metro WISE Authority was called and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following directors present and acting:

Ken Lykens, Meridian Metropolitan District  
Andrea Cole, Dominion Water & Sanitation  
Sam Calkins, Highlands Ranch Water  
Mark Marlowe, Castle Rock Water  
Ron Redd, Parker Water & Sanitation

Also present were:

Lisa Darling, SMWSA, Executive Director  
Chris Muller, SMWSA  
Angie Grunder, SMWSA  
Sheila Giusti, SMWSA  
Kate Bandel, SMWSA  
Matt Benak, Castle Rock Water  
Sam Calkins, Centennial Water & Sanitation District  
Luis Tovar, Cottonwood & Inverness  
Emilie Abbott, Parker Water & Sanitation  
Erik Jorgensen, Parker Water & Sanitation  
Dave Kaunisto, East Cherry Creek Valley Water & Sanitation District  
Kathryn Gienger, Pinery Water  
Heather Beasley, Pinery Water  
Ashley Waldron, Meridian Metropolitan District  
Gerald Barton, Meridian Metropolitan District  
Brent Brouilliard, Rangeview Water and Sanitation  
Britta Strother, Dominion Water & Sanitation  
Tom George, Spencer Fane  
Gabe Racz, Clark Hill  
Benjamin Stewart, Stantec

#### **CALL TO ORDER:**

President, Ken Lykens, noted that a quorum was present for the purpose of conducting a meeting of the Board of Directors and called to order the regular meeting of the Board of Directors of the WISE Authority at 2:05 p.m.

#### **BOARD ACTIONS**

**AGENDA:** The Board reviewed the agenda. Upon motion duly made and seconded, the Board approved the agenda.

#### **BOARD ELECTIONS:**

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Lisa Darling explained that Luis Tovar's position on the board was up for election due to term expiration. Luis Tovar expressed his interest in stepping down to give opportunity to other members not currently represented on the board. Luis nominated Samuel Calkins of Highlands Ranch Water to take the position. Upon motion duly made, seconded and unanimously carried, Sam Calkins was elected Treasurer of the WISE Executive Board.

**MINUTES:** The Board reviewed the November 2024 Meeting Minutes. Upon motion duly made and seconded, the Board approved the Minutes.

**PAYABLES:** Lisa Darling presented the Payables and the Financial Statements from November. Upon motion duly made and seconded, the Board approved the payables and accepted the financials.

**2025 BOARD MEETING SCHEDULE:** Lisa presented the proposed schedule for 2025. Regular meetings will continue to be held on the third Wednesday of the month at 1:00 in person and via Teams. June was noted to be held on the fourth Wednesday of the month due to the South Metro Water Festival. August was noted to be held on the second Wednesday of the month due to the CWC Conference.

**2025 ADMINISTRATIVE MATTERS RESOLUTION:** Lisa Darling presented the Administrative Matters Resolution and noted the change to be made to the officers given the results of the Board Elections. Upon motion duly made and seconded, the Board approved the resolution.

**CLARK HILL ATTORNEY ENGAGEMENT LETTER:** Gabe Racz shared he has moved Law Firms from Vranesh and Raisch Law to Clark Hill. He gave an overview of the engagement letter. Upon motion duly made and seconded, the Board approved the engagement letter.

**JACOBS TASK ORDER NO. 2 2025 WISE GENERAL SERVICES:** Chris Muller presented the Jacobs Task Order No. 2. Upon motion duly made and seconded, the Board approved the Task Order.

**JACOBS TASK ORDER NO. 3 MASTER PLAN SUPPORT:** Chris Muller presented the Jacobs Task Order No. 3. Upon motion duly made and seconded, the Board approved the Task Order.

**LEONARD RICE TASK ORDER NO. 2 WISE WEB PORTAL ANNUAL SYSTEM SUPPORT SERVICES:** Chris Muller presented the Leonard Rice Task Order No. 2. Upon motion duly made and seconded, the Board approved the Task Order.

**SIGLER COMMUNICATIONS 2025 PUBLIC RELATIONS AGREEMENT:** Chris Muller presented the Sigler Communications Agreement. Upon motion duly made and seconded, the Board approved the Agreement.

**GLACIER CONSTRUCTION BINNEY CONNECTION AMENDMENT NO.4:** Chris Muller presented the Glacier Construction Binney Connection Amendment No. 4. Upon motion duly made and seconded, the Board approved the Amendment.

**WEB PORTAL UPDATE:** Chris Muller provided an update about the Web Portal project.

**HAZEN AND SAWYER WEB PORTAL 2.0 TASKER ORDER NO. 3:** Chris Muller presented the Hazen and Sawyer Task Order No. 3. Upon motion duly made and seconded, the Board approved the Task Order.

### DISCUSSIONS

**BINNEY CONNECTION:** Chris Muller presented an update on the Binney Connection Project. Aurora Water SCADA staff will inspect the AW PLC as staff continue to work through programming.

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WISE is coordinating with Xcel and the electrician to get the permanent power connected to the building and energized.

**DIA CONNECTION UPDATE:** Kate Bandel presented an update on the DIA Connection. The contractor has installed about 29,600 ft. of pipeline. The Flow Control Building has permanent power, sample panels installed, and process piping will be completed after DW and AW taps are completed.

**WATER DELIVERIES & OPERATIONS:** Chris Muller provided an update on water deliveries and planned operations. WISE is receiving a 2 MGD offer from Aurora Water. WISE is expecting a 1.0 MGD offer from February through April and a 5.25 MGD offer in May. WISE will continue to develop monthly delivery schedules until normal ordering resumes in May.

**SALINITY MANAGEMENT:** Chris Muller provided an update on Salinity Management. Staff will meet with ECCV to discuss potential alternatives.

**WISE RATE UPDATE:** Chris Muller and Ben Stewart from Stantec provided an update on the WISE Rate. The letter proposed a new rate of \$7.23/kgal. This is a \$0.68/kgal increase from the 2024 rate. The rate memo was reviewed by WISE and Stantec; detailed comments were provided to Aurora Water. A meeting is set for January 17<sup>th</sup> to discuss these questions.

### **EXECUTIVE SESSION**

None.

### **UPDATES**

A monthly update memo was provided with the Board materials.

**OTHER BUSINESS:** None.

**ADJOURNMENT:** There being no further business to come before the Board and upon motion duly made and unanimously carried, the meeting was adjourned at 3:05 p.m. The next WISE board meeting is scheduled for February 19th. The February board meeting will be held in person at 116 Inverness Drive East or remote via Teams.

The foregoing minutes constitute a true and correct copy of the above-referenced meeting and were approved by the Board of Directors of the South Metro WISE Authority.

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Lisa Darling, Executive Director  
South Metro WISE Authority